



**Fort Loudoun
Electric Cooperative**
1-877-353-2674
Fax (423) 884-2115
WWW.FLEC.ORG

Time Line for New Service

New Member Responsibilities

FLEC Responsibilities

- | | |
|--|--|
| <input type="checkbox"/> 1. Apply for service by contacting FLEC with correct name, 911 address, proof of ownership or lease/rental agreement and phone number → | |
| <input type="checkbox"/> 2. Member must have house footers or basement dug or staked out, if mobile home, it must be onsite → | |
| | ← <input type="checkbox"/> 3. FLEC Engineering Technician visits site |
| <input type="checkbox"/> 4. Pay all fees (if required) → | |
| <input type="checkbox"/> 5. Member obtains septic permit from Department of Environment & Conservation (Monroe County Only) or letter from city if on city sewer system → | |
| <input type="checkbox"/> 6. Pass all inspections including State Electrical Inspections → | |
| <ul style="list-style-type: none"> • <i>For underground installations, meter base & conduit must be inspected at Service Release. See Underground Meter Base Installation Spec Sheet.</i> | |
| | ← <input type="checkbox"/> 7. Work order turned over to FLEC Operations for construction |
| | ← <input type="checkbox"/> 8. FLEC Crew completes hook-up of service |

Please see the backside for additional information.

Important Additional Information for New Services

- ✓ **Applying for Service** – You may contact us for service by telephone, fax, e-mail, Internet or in person. When applying it is extremely important for you to use the **SAME name each time you contact us**. You will need to provide your driver's license and social security card for review. **It is mandatory for you to obtain and give your correct 911 address.** The application for service must be made, all information turned in, fees paid, and inspections passed BEFORE line construction can begin.

Monroe County 911 Addressing Office (423) 442-9660

Loudon County 911 Addressing Office (865) 458-4519

Blount County 911 Addressing Office (865) 981-7113

- ✓ **Septic Permit** – A septic permit is required for all new homes in Monroe County that are not on a city sewer system. Permits may be obtained at the Tennessee Department of Environment & Conservation (Division of Ground Water Protection) located in the basement of the J P Kennedy Building in Madisonville. If home will be connected to a city sewer, a letter must be obtained from the local city.
- ✓ **State of Tennessee Electrical inspection **** - permits are required for all electrical installations and must be purchased at either www.core.tn.gov or at your local Wholesale Supply Group store by you or your electrician before the job begins. A homeowner may purchase an inspection only if they will be living in the home they personally wire. All spec houses, rental and commercial property require a licensed electrician to purchase the permit. The size (amps) of service must be known when the permit is obtained.

NOTICE: AS OF OCTOBER 1, 2018, ALL NEW HOMES AND USED MOBILE HOMES MUST HAVE POWER BEFORE FINAL INSPECTION.

Permits are good for 2 years from the time of purchase. Sites must be accessible to the inspector. If the inspector cannot gain access to the location, it will result in the rejection of the inspection and another inspection permit must be purchased. Any rejection does require the purchase of another permit. Inspections are made by the following schedules:

Monroe County – Monday & Wednesday

Blount & Loudon County – Tuesday & Thursday

The Deputy Electrical Inspector can be reached by phone Monday thru Thursday from 7:00 am to 8:00 am at 423-836-2938.

- ✓ **Meter Base** – For underground service, FLEC requires an offset underground meter base for 200 amp services. 400 amp services may be either a bolt on or plug on style meter base. Conduit system must be installed from meter base to elbow in ground and also be inspected by electrical inspector.

FLEC IS A MEMBER OF THE TENNESSEE 811 SYSTEM.

REMEMBER TO CALL 811 BEFORE YOU DIG SO ALL UNDERGROUND UTILITIES CAN BE MARKED.

Revised July 2020