

**FORT LOUDOUN ELECTRIC COOPERATIVE
VONORE, TENNESSEE
Board Policy No. 303**

SUBJECT: MEMBERSHIP REFUNDS

POLICY:

The Cooperative shall refund any membership fee(s) upon request of the member, if the books of the Cooperative show that the fee has been paid in full, the account is closed, and no previous refund has occurred. Upon request for withdrawal of membership, the account of the member shall be settled and closed at the time of the removal of the meter or at the time of the final meter reading being taken (at the conclusion of service). In conclusion, the membership fee may be applied to the payment of this final bill (if necessary) and any amount remaining will be refunded to the member.

RESPONSIBILITY:

General Manager
Assistant General Manager
Manager of Accounting
Manager of Office Services

REVIEWED AND APPROVED:

August 25, 2011
October 26, 2017
August 25, 2022